

# SYMPOSIUM REQUEST APPLICATION

## CONTACT INFORMATION

### QUESTIONS:

**Stan Alger** (Director of Marketing & Development)  
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### REMIT APPLICATION TO: ISMICS

fax to +1.978.524.0461

EXACT TITLE OF SYMPOSIUM: \_\_\_\_\_

COMPANY: \_\_\_\_\_

CONTACT: \_\_\_\_\_ TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP/CODE: \_\_\_\_\_ COUNTRY: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

TARGET AUDIENCE: \_\_\_\_\_

BRIEF DESCRIPTION OF EVENT: \_\_\_\_\_

## REQUESTED DAY/DATE OF THE MEETING

### THURSDAY 17 JUNE FRIDAY 18 JUNE

### SATURDAY 19 JUNE

BREAKFAST  
FEE: \$10,000

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FEE: \$10,000

LUNCHEON  
FEE: \$20,500

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FEE: \$20,500

DINNER  
Fee: \$23,000 (ONLY TWO DINNER SYMPOSIA WILL BE OFFERED)

**Please Note:** Once space has been assigned and confirmed by ISMICS you will be put in direct contact with an Audio-Visual representative. Any special set fees, AV, electrical/ telecommunications and labor are not included in the fee. Each company is responsible for all charges to the Facility.

## PAYMENT INFORMATION

**PAYMENT METHOD** Please note that as part of our compliance we can no longer accept credit card numbers via e-mail. This policy is designed to increase data security for cardholders and merchants. Emails received containing credit card information will be blocked. Please use the following methods of payment:

FEE DUE: \$ \_\_\_\_\_  Check amount enclosed: \$ \_\_\_\_\_

**Secure Fax: + 978.524.0461 This form must be faxed if credit card number is showing. DO NOT EMAIL.**

**CREDIT CARD**      

**Amount to be charged: \$** \_\_\_\_\_

\_\_\_\_\_  
Credit Card Number

\_\_\_\_\_  
Expiration Date

\_\_\_\_\_  
Security Code (3 digits on front or back of card)

\_\_\_\_\_  
Name as it appears on credit card

\_\_\_\_\_  
Billing address if different from above

\_\_\_\_\_  
Cardholder's Signature

- Please check if credit card billing address is same as contact information at the top of the form.
- If billing address is not the same please enter below.

**WIRE TRANSFER – Please call our offices at +1.978.927.8330 for wiring information.**

### FOR ISMICS USE ONLY

Date Received: \_\_\_\_\_

Confirmation Sent: \_\_\_\_\_

Payment Received and Entered: \_\_\_\_\_