



Requirements for Submission of Abstracts
2018 Annual Scientific Meeting
13-16 June 2018
Westin Bayshore, Vancouver, Canada

DEADLINE: 18 December 2017, 11:59 PM Eastern Standard Time

Material deemed appropriate for presentation before the International Society for Minimally Invasive Cardiothoracic Surgery will have the following characteristics:

- Original, new and significant scientific work.
- Major updates and/or significant follow-up on established procedures and/or research.
- Additional definition of previous studies that modify in a major way an understanding of techniques or technologies.
- The submitted Abstract should not be similar to work submitted to, or under consideration by, other organizations and/or journals.

Abstract Preparation & Submission Instructions*

- Abstracts must be submitted electronically at www.ismics.org. The deadline is 18 December 2017, 11:59 pm, Eastern Standard Time.
- Total abstract word limit is 350 words. There is a minimum word limit of 50 words. **One table, image or figure may be used.**
- Abstracts may be submitted for any of the following presentation formats:
Oral presentation (full-length or mini, at the discretion of the program committee)
Video presentation (including sample of the video)
Poster presentation & competition
Display poster
- Type the text of the abstract in English within the box provided. The abstract title must be in title case, flush with the left margin of the box. The title should be no longer than 125 characters, including spaces; do not use abbreviations in the title.
- Author blocks must be submitted with the authors' full names, including the middle initial, WITHOUT academic degrees, and each authors' university/hospital affiliation.
- All abstracts must be structured using the following section headings:
Objective: A brief statement of the purpose of the study and the current state of research in the field.
Methods: The methods of study or experimental approach clearly, but briefly, defined.
Results: A summary of the results of the study, including sufficient details to support those conclusions. These may be presented in a brief table.
Conclusions: A statement concerning the significance of the work and its possible implications for future research.
- Submitters must define abbreviations at first mention in text, and in each table and figure. If a brand name is cited, supply the manufacturer's name and address (city, state, country).

- One table (submitted as a Word document) or figure may be used within your abstract. Digital art should be created/scanned, saved and submitted as a TIFF, PowerPoint or JPEG. Electronic photographs, CT scans, and scanned images must have a resolution of at least 300 dpi (dots per inch). Line art must have a resolution of at least 1200 dpi. Do not add any lettering to the figures.
- Include a title for the table, and a legend for each figure in the provided box. Cite figures consecutively in the text, and number them in the order in which they are discussed.
- Do not use trademark or registry symbols: TM or R in the title, the text of the abstract, or on tables/figures.
- Avoid spelling mistakes, the abstracts will be published as you have submitted.
- **No reference should be made on or in the abstract to the names or institutions of the authors.**
- **In order to comply with the Standards of Commercial Support of the Accreditation Council for Continuing Medical Education (ACCME). Product names may not be included in the title or body of the abstract or the abstract may be disqualified. Please use generic, non-commercial, names for all therapeutic agents.**
- Accepted abstracts will be published in the official ISMICS journal, INNOVATIONS, as submitted.
- Acceptance of an abstract by the Program Committee for oral or video presentation at the Annual Meeting signifies the author(s) have given permission, pending editorial review, for this abstract to be reproduced in the official ISMICS professional journal and available on the ISMICS website.
- **If the abstract is accepted for presentation at the meeting, manuscript submission for all presentation categories is REQUIRED.**
- Decisions of the Program Committee will be made known to all Presenting Authors by email after the first week of **February 2018**. It is the responsibility of the Presenting Author to notify all co-authors of the Program Committee's decision.

Topic Categories

To facilitate the review and selection process, abstracts are to be submitted in one of the listed categories. There are no quotas or caps on any of the categories; all complete submissions will be reviewed.

- Aortic and Endovascular Therapies
- Arrhythmia Surgery
- Heart Failure Surgery & Assist Devices
- Imaging and Facilitating Technology for Cardiac Surgery
- Pediatric - Cardiac, Cardiovascular & Thoracic
- Perfusion & Endovascular Technologies
- Revascularization Procedures - Strategies & Outcomes
- Revascularization - Innovative Technologies
- Thoracic Surgery
- Valve - Transcatheter Therapies
- Valve - Minimally Invasive Approaches, Technologies, and Techniques

Submission Types

General Abstract Submission:

All General Abstract Submissions will be considered for the following presentation types:

-Oral Presentation, full length: delivered in full Scientific Session, PowerPoint slides support. Author is allowed 6 minutes for presentation.

-Oral Presentation, mini: delivered in full Scientific Session, PowerPoint slides support. Author is allowed 3 minutes for presentation. Minis are presented in blocks of 3-4 papers in row, followed by a combined discussion period for all authors a particular mini block. All authors in a mini block ascend and depart the stage at the same time. Seating is provided onstage.

-Poster Presentation & Competition: is conducted in a 2-round format. The First Round is conducted in space dedicated to posters. Posters are grouped into topics, with presentations running concurrently. A moderator presides over each topic group, with time kept by the Chief Moderator at a podium. Authors are allowed 3 minutes to present and 2 minutes for discussion. Time limits are strictly enforced. Peer-review scoring determines semi-finalists who proceed to the Final Round. *The Poster Competition Final Round is conducted in full Scientific Session with PowerPoint (rather than poster) support.* Authors are allowed 3 minutes to present and 2 minutes discussion. The First Round topic moderators score presentations; top score is awarded Best Moderated Poster.

-Poster Display Only: Selected posters will be on display throughout the annual meeting. No presentation is required. This poster should be self-explanatory.

Video Presentation:

ISMICS will accept edited videos and "Live in a Box" video presentations. Detailed instructions for video submissions follow. Authors are allowed 7 minutes for presentation.

Technical Challenges, Pitfalls, & Disasters Case Reports:

Delivered during the Technical Challenges, Pitfalls, & Disasters Case Reports session on Wednesday at lunch as part of Masters Day. In the field for abstract text, please provide a description of the case you are submitting. Please provide whatever title you would like printed in onsite materials should your case be chosen.

Video Submissions

- A text abstract submission is required although it may be as few as 50 words. Text should include the key ideas from the video, using all required section headings. **It is critical that your text abstract is linked to your actual video file.**
- Video submissions may feature only one technique or tip, and **no brand promotion of devices or products allowed.** Attribution for commercial support must be in the form of a video credit in the beginning of the program. Whenever possible, generic product names should be used rather than proprietary or trade names. Non-FDA approved use of devices should also be indicated in the opening credits at the beginning of the video.
- Duration of video should be 5-7 minutes, not to exceed 7 minutes. Accepted videos must be personally moderated at the podium during the Scientific Session.
- Disclosure must indicate any industry involvement in production or funding of video. The "off-label" use of any pharmaceuticals and/or medical devices must be specifically disclosed at the time of program development.
- Permission for all copyrighted material (drawings, illustrations, video footage) must be obtained with attribution of permissions included in the closing credits.
- Video files should be submitted electronically via the abstract submission site. The video upload maximum is 115MB. The message "Sorry, this video could not be loaded yet, and may still be

converting" is perfectly normal while the video converts to our system. The video should convert within 30 minutes of upload. Accepted file types for upload are .MOV, .WMV, .MP4.

Author Disclosure Requirements

One of the founding principles of ISMICS is the acknowledgment of interaction between industry and surgeons to facilitate rapid development of technology for minimally invasive cardiothoracic surgery. In that endeavor, a surgeon may become financially involved with the company that translates his or her idea into reality. ISMICS does not object to that relationship but requires that all those submitting abstracts and presenting papers disclose financial or consulting relationships with companies that may be involved with production or marketing of technology being discussed.

The need for disclosure extends to unrestricted laboratory grants. In addition, any off-label use of a FDA-approved product, or any use of a non-FDA approved device must be disclosed. **When you complete your abstract submission, you will be required to complete disclosure information for ALL authors.**

- Disclose any relevant financial relationships for all authors listed in the title string. Specific definitions are included in the online submission process.
- Be prepared to speak with the Program Committee Chair to resolve any disclosed conflicts.
- In the event your work is selected for presentation, list all disclosed conflicts on a slide placed at the beginning of your presentation.

In order to comply with the ACCME Updated Standards for Commercial Support, CineMed, as the accredited CME provider of this activity, has implemented a new disclosure process to ensure that anyone who is in a position to control the content of the educational activity has disclosed to us all relevant financial relationships with any commercial interest as it pertains to the content of the presentation. The goal of this process is not to exclude people who have conflicts, but to manage these conflicts while benefiting from your expertise.

Should it be determined that a conflict of interest exists as a result of a financial relationship you may have, you will be contacted and methods to resolve the conflict will be discussed with you. ***In addition, all affirmative disclosures must be revealed by a slide at the beginning of the presentation and must be acknowledged from the podium. Failure or refusal to disclose or the inability to resolve the identified conflict may result in the withdrawal of the invitation to participate.***

Subramanian Innovation Award Information

The Subramanian Innovation Award was created through a generous donation to the ISMICS Research and Education Fund made by ISMICS Past President and Founding Member Dr. Valavanur A. Subramanian. The winner of the Subramanian Innovation Award shall receive a \$5,000 grant to be used toward taking their innovation and bringing it to reality for implementation.

We define innovation as *"the act of conceiving and implementing a new way of achieving a result and/or performing work; a way of making things better for patients"*.

Abstract Eligibility:

- Author MUST be an ISMICS Member/membership obligatory
- Abstract must be appropriate for Oral presentation at ISMICS
- No conflict of interest in relation to proposal/subject other than IP rights
- No industry sponsorship permitted
- A SEPARATE ISMICS member, without a financial conflict of interest in the abstract, must be listed as endorsing the award abstract submission.

Award Abstract Selection Process:

- A set group will review and score the award abstracts online.

- The top 10 will be reviewed by the Board of Directors at the January of Board of Directors Meeting. The Board will vote by ranking to determine the top 3 finalists who will present for the award.

Gründeman Scientific Research Award Information

The award is granted for demonstration of basic research or an early clinical concepts that outlines a new innovation suited to Minimally Invasive Cardiothoracic Surgery (MICS).

Research must show sound concept, its applicability to Minimally Invasive Cardiothoracic Surgery, meet a clinical need and show feasibility of introduction into clinical practice. The research may be in the area of new techniques for MICS or may facilitate the application of MICS with current procedures.

Award Criteria:

- The Award is open to both ISMICS and non-ISMICS members. ISMICS invites residents, surgeons, engineers, innovators, researchers and scientists active in the field of Thoracic and Cardiovascular Surgery to apply.
- Abstracts must be presented for the Annual Scientific Meeting with the finalists will be selected for presentation at the ASM.
- No industry sponsorship of the abstract is permitted

Eligibility Criteria:

- Applicants must be the first author on the paper;
- The work must be unpublished and not previously presented at a major (national or International) scientific meeting;
- Submit a letter from the Director of Service or Laboratory in the Institution at which the research programme has been undertaken, indicating the originality of the investigation and the proportion of the work performed by the candidate.
- Submit the manuscript for review by the Award Panel before 15 March.

The Award Panel will consider the research in relation to:

- Uniqueness of idea
- Applicability of the research and clinical demand
- Ease of use
- Impact on minimally invasive techniques, both in simplifying procedures, improving outcomes and facilitating the introduction of minimally invasive cardiothoracic surgery.

Contacts

If you have difficulty uploading files or navigating the abstract submission site, please contact technical assistance: support@abstractsonline.com, or **1-217-398-1792**.

If you have questions regarding submission policies, presentation formats, and author requirements please contact the ISMICS meetings department: meetings@ismics.org.

For information regarding manuscript submissions, please visit the journal page of the ISMICS website at www.ismics.org, or use this link: <http://www.ismics.org/journal.cgi>